



VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

(An Autonomous Institution)

[Sponsored by Lavu Educational Society, Affiliated to JNTUH & Approved by AICTE, New Delhi]

Kondapur (V), Ghatkesar (M), Medchal - Malkajgiri (D) - 501 301. Phone: 96529 10002/3



CIRCULAR

Ref. No.: VMTW/BSH/ORN/2024-2025/01

Date: 26-08--2024

Subject: Conduct of the Orientation Day Programme for the newly admitted First Year B.Tech. students (Batch 2024-25) and their parents — Instructions issued — Reg.

All First Year B.Tech. students admitted for the Academic Year 2024-25, together with their parents and the concerned faculty members, are hereby informed that the Institute is conducting the Orientation Day Programme for the newly admitted batch, in accordance with the guidelines of the All India Council for Technical Education, New Delhi and Jawaharlal Nehru Technological University, Hyderabad.

The Orientation Day is intended to formally welcome the students and their parents to the Institute, to introduce them to the vision, mission, academic culture, regulations and facilities of the College, and to enable them to interact with the Management, the Principal, the Heads of the Departments and invited experts from industry before the commencement of regular class work.

Programme Particulars

Programme	Orientation Day Programme - First Year B.Tech. (A.Y. 2024-25))
Date	30-08--2024 (as per the Institute Academic Calendar)
Reporting Time	08:30 A.M. - Registration at the College Ground
Venue	College Auditorium and College Ground, VMTW Campus, Kondapur (V), Ghatkesar (M)
Chief Guest / Chief Patron	Dr. Lavu Rathaiah, Honourable Chairman, Lavu Educational Society
Principal	Dr.G.Apparao Naidu
Organising Department	Department of Basic Sciences and Humanities (BSH)
Head of the Department	Dr.R.Sridhar, Head, Dept. of Basic Sciences and Humanities
Programme Co-ordinator	Dr. V. Suzan Shalini, Associate Professor of English, Dept. of BSH

Instructions

- Attendance is COMPULSORY for all First Year B.Tech. students of the 2024-25 batch for the entire Orientation Day Programme.
- Parents of all newly admitted students are cordially invited to attend the programme along with their wards.
- Students shall report to the College Ground for registration between 08:30 A.M. and 09:00 A.M. in formal / decent attire, carrying their admission intimation letter.
- Students and parents are requested to be seated in the auditorium well before the commencement of the inaugural session and to remain seated until the National Anthem.
- All Heads of Departments are requested to be present on the dais and to depute faculty members for the smooth conduct of the programme.
- Student anchors, the welcome-dance team and the prayer-song team shall report to the Programme Co-ordinator for rehearsal on the previous working day.
- Mobile phones shall be kept in silent mode for the duration of the programme.

The co-operation of all students, parents, faculty members and staff is solicited for the successful conduct of the programme.


Dr G Apparao Naidu
PRINCIPAL

Copy to: CEO for information,

All Deans, All HoD's, TPO, Admin, Library, Exam Branch, IQAC,
&Transport, Hostel In Charges, Supervisors and Wardens

REPORT ON Orientation Programme

Academic Year 2024–25

Held on Friday, 30th August 2024 • VMTW, A-Block

Name of the Event	Orientation Day 2024–25
Academic Year	2024–25
Day & Date	Friday, 30th August 2024
Venue	VMTW, A-Block
Organised for	First-Year B.Tech Students, Parents & Faculty

1. Introduction

The Orientation Programme for the academic year 2024–25 was organised to formally welcome the newly admitted first-year B.Tech students, along with their parents and faculty members, into the institution. The programme aimed to familiarise the incoming students with the campus environment, academic expectations, and institutional values, while introducing them to the wide range of clubs, activities, and personal-development initiatives available at Vignan's Institute of Management and Technology for Women (VMTW).

2. Proceedings of the Day

2.1 Inaugural Session — Welcome and Introduction

The programme commenced with a warm welcome extended to the esteemed students, parents, and faculty members, setting a positive and encouraging tone for the day ahead.

2.2 Address by the Chairman

Addressing the gathering, the Chairman warmly welcomed the students to a new academic journey at VMTW. He remarked that it was with great pleasure and a deep sense of responsibility that he welcomed them, noting that the day marked the beginning of an exciting adventure filled with opportunities, challenges, and growth. He emphasised that as the students step into the world of engineering, their experience would be shaped not only by their academic pursuits but also by their lifestyle and habits — success in this field demanding discipline, resilience, and a balanced approach to life.



Figure 1: Glimpses of the Orientation Programme 2024–25

2.2.1 Lifestyle, Balanced Nutrition and Productivity

The Chairman spoke about the importance of lifestyle in shaping a student's success. He noted that the transition from high school to university can be overwhelming, as it brings greater freedom accompanied by the need for personal responsibility. He stressed the value of establishing a routine that balances time for study, attending classes, extra-curricular engagement, and rest. Developing healthy habits — such as regular exercise, balanced nutrition, and adequate sleep — was described as essential to enhancing focus and productivity.

He further underscored that time management is a skill to be refined over the years. Students were encouraged to prioritise their tasks, set realistic goals, and avoid procrastination, as this would help them excel academically while maintaining a healthy work-life balance.

2.2.2 Counselling and Parental Guidance

Turning to the parents, the Chairman described their role in the journey as indispensable, noting that their support and understanding can significantly influence their child's success. He encouraged open communication and active involvement in their child's academic life, and emphasised that counselling should be a collaborative effort between parents and their children. Parents were urged to understand their children's needs, listen to their concerns, and offer guidance without imposing undue pressure.



Figure 2: Interaction with Students and Parents

2.2.3 Constructive Feedback and Mentorship

Highlighting the institution's mentoring system, the Chairman described mentorship as a cornerstone of student development. Addressing the faculty, he observed that educators do not merely impart knowledge but shape the future engineers of the world. Their guidance, he noted, helps students navigate both academic and personal challenges. Faculty members were encouraged to be approachable, to offer constructive feedback, and to inspire students to achieve their best.

2.2.4 Learning Technical Courses

The Chairman encouraged students to develop fundamental technical skills early in their B.Tech journey, with a particular focus on programming. He highlighted Python as a versatile and widely used language in the industry, noting that learning it would strengthen problem-solving skills and open doors to diverse fields ranging from data science to web development. Assuring students of the institution's support, he stated that resources would be provided to help them get started, and advised them to take advantage of workshops, online courses, and peer-learning opportunities, embracing coding with curiosity and enthusiasm as a tool that would serve them well throughout their careers.

2.3 Address by the Principal

The Principal welcomed the students to a new chapter in their academic journey and emphasised that discipline is the cornerstone of success. Students were urged to uphold the rules of the institution, to be punctual, and to maintain respectful behaviour at all times. Regarding cell phone usage, it was made clear that phones are strictly prohibited during classes to ensure an undistracted learning environment, and that they should be used responsibly and only in designated areas during breaks.

He further noted that adhering to the dress code reflects professionalism and the values of the institution, and requested students to dress appropriately at all times. While academics remain the priority, students were encouraged to participate actively in extra-curricular and co-curricular activities, which are essential for holistic development. The Principal concluded by inviting everyone to work together to create a disciplined, focused, and enriching campus environment, and extended his best wishes for a successful and fulfilling journey ahead.

2.4 Address by the Head, Basic Sciences and Humanities (BS&H)

The Head of the Basic Sciences and Humanities Department welcomed the students to the beginning of their engineering journey. She noted that the department provides a strong foundation in mathematics, sciences, and communication skills, all of which are essential for technical growth. Students were encouraged to approach these early subjects with curiosity, as they form the backbone of every engineering innovation.

Beyond academics, the department places emphasis on developing soft skills, ethics, and teamwork — qualities that shape students into well-rounded professionals. Students were advised to remain disciplined, proactive, and open to learning, and were reminded that challenges are opportunities to grow and that hard work paves the way for success. She assured the students of the department's continued guidance and support, and extended her best wishes for a bright and fulfilling future.

2.5 Address by the Heads of Departments

The Heads of the Departments addressed and guided the students with their support and inspiration to embark on this academic journey. The respective Heads are listed below.

Head of the Department	Department
Dr. D. Shanthi	Artificial Intelligence & Machine Learning (AI&ML)
Mr. Hari Krishna	Electronics & Communication Engineering (ECE)
Mrs. Parimala	Computer Science Engineering (CSE)
Dr. S. Ranga Swamy	Information Technology (IT)

2.6 Empowering Women through Education

VMTW is not just an institution; it is a hub of empowerment. Here, students find an environment where their ideas are encouraged, their potential is recognised, and their dreams are nurtured. As a women's campus, the institution is committed to equipping students with the skills, knowledge, and confidence to lead and excel in the competitive world of technology and engineering.

2.7 Address by the Student Activity Coordinator

Dr. V. Suzan Shalini, the Student Activity Coordinator, extended a warm welcome to all and shared important information about the vibrant clubs in the college and the unique opportunity available to students to pursue a journey of personal excellence through the Heartfulness Education Institute.

3. Clubs of VMTW

The college offers a diverse range of clubs that serve as a platform for students to explore their interests, develop new skills, and engage in holistic growth beyond the classroom. The clubs of VMTW are summarised below.

Category	Club
Technical Club	Technewil
Cultural & Creative Club	Kalakriti
English Literary Club	Sahitya Club
Sports Club	Sports Club



Figure 3: Clubs of VMTW

3.1 Personality Development through Personal Excellence — Heartfulness Education

The Heartfulness Education Institute initiative focuses on nurturing students' inner potential and helping them achieve personal excellence through mindfulness and heart-centred practices. The key focus areas are:

- **Stress Management:** learning relaxation and meditation techniques to handle challenges with calmness and clarity.
- **Self-Awareness:** discovering one's strengths, values, and areas of growth.
- **Emotional Balance:** building resilience, focus, and a positive mindset.
- **Leadership and Excellence:** developing the ability to lead with compassion, integrity, and confidence.

The Heartfulness sessions are structured to integrate seamlessly into the students' routine, offering practical tools for a balanced and fulfilling life.

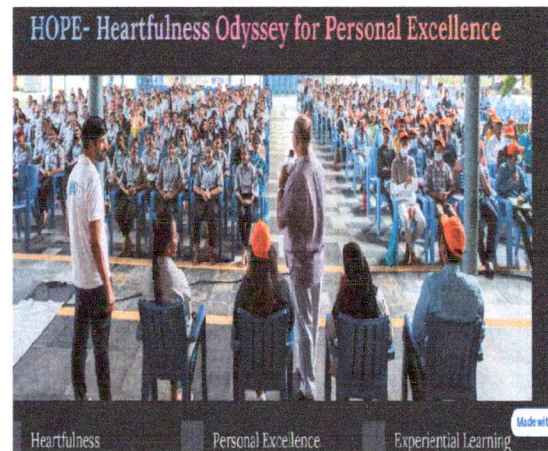
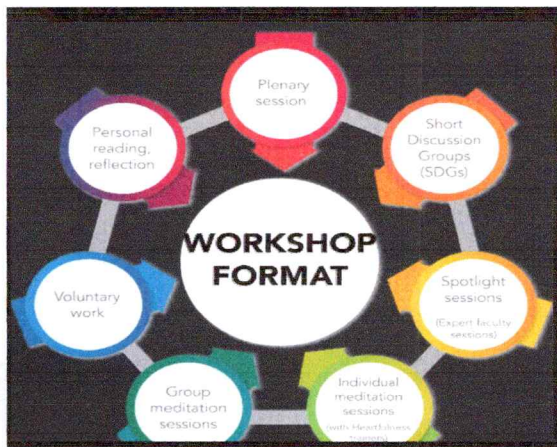


Figure 4: Heartfulness Education Session

3.2 Technewil Club — Greet and Meet

The Technewil Club conducted a 'Greet and Meet' session as part of the Orientation Programme. An overview of the event is presented below.

- **Purpose:** to introduce new students to the Technewil Club, highlight its activities, and encourage participation.
- **Target Audience:** freshers from various disciplines with an interest in technology.





Figure 5: Technewil Club — Greet and Meet

3.3 Sahitya Club (Literary Club)

The Sahitya Club conducted its orientation activities to introduce new members to the college's literary community and its diverse range of creative pursuits. Glimpses of the club's orientation-day activities are presented below.



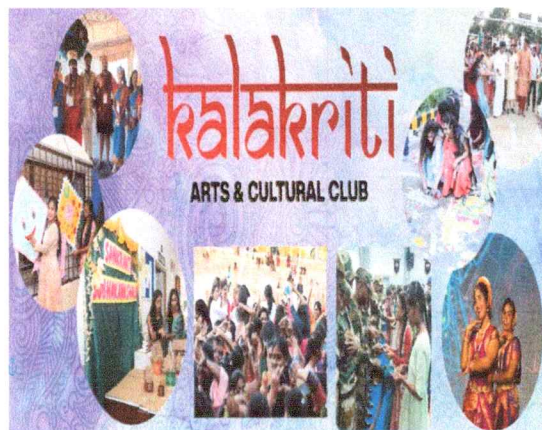


Figure 6: Sahitya (Literary) Club Activities

4. Conclusion

In conclusion, the Literary Club orientation day was a resounding success, providing a platform for new members to discover their literary passions and connect with like-minded individuals. The diverse range of activities offered by the club — including role-playing, essay writing, elocution, translation, group discussions, stand-up comedy, mimicry, newsletters, magazines, vlog writing, podcasts, debates, and creative writing workshops — ensures that there is something for everyone. With a strong membership base and a commitment to fostering a vibrant literary community, the club is poised for a successful and exciting year ahead.

Overall, the Orientation Programme 2024–25 successfully welcomed the incoming first-year B.Tech students into the institution, offering them valuable guidance on academic life, discipline, healthy habits, mentorship, and personal excellence, while introducing them to the vibrant club culture of VMTW. The active participation of students, parents, and faculty made the event both meaningful and memorable, setting a strong foundation for the students' engineering journey ahead.

Programme Co-ordinator
Dept. of BSH

Head of the Department
Dept. of BSH

PRINCIPAL
VMTW